**REGISTRATION**



**HR Answers, Inc.**

**7650 SW Beveland St, Suite 130, Tigard OR 97223**

**Or Register on our website** [hranswers.com/events](http://hranswers.com/events)

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| **TOPIC(s) AND COST** | **DATE AND TIME** | **HOW MANY ATTENDING** |
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| **NAME(S) OF PARTICIPANTS** | **TITLE** | **EMAIL ADDRESS** | **PHONE NUMBER** |
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| **ORGANIZATION INFORMATION** |
| Organization Name: |       |
| Mailing Address: |       |
| City: |        | State:  |       | Zip Code:  |       |
| Phone Number: |       | Fax Number: |       |

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| **BILLING INFORMATION** *(Please make checks payable to HR Answers)* |
| Total Amount Due: | $       | Advantage Plan Client: [ ]  |
| Form of Payment: | [ ]  My Check is Enclosed [ ]  Visa [ ]  MasterCard [ ]  American Express |
| Account Number: |       | Exp Date: |       | Card Sec. Code: |       |
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Submit this form with payment to:

HR Answers – 7650 SW Beveland St, Ste 130, Tigard, OR 97223

or Fax (503) 352-5582 or via E-mail to: info@hranswers.com

* Payment and registration ***must*** be received ***one week*** before the scheduled program date.
* Cancellations also ***must*** be received ***one week*** before the program date in order to receive a full refund.
* **We do not give refunds for “no-shows.”**
* If you do not receive confirmation of your registration or a reminder notice before the session,
your registration has not been received.